

MINUTES OF THE FORTY FIRST (41st) MEETING OF THE SCHOOL BOARD OF SCHOOL OF VOCATIONAL EDUCATION AND TRAINING (SOVET) HELD ON 17th NOVEMBER, 2023 AT 11.00 AM THROUGH HYBRID MODE

The 41st School Board Meeting of the School of Vocational Education and Training was held on 17th November, 2023 at 11.00 AM through Hybrid mode. The following members attended the meeting:

1. Prof. R S P Singh, Director, SOVET, IGNOU	Chairman
2. Prof. Vinay Swarup Mehrotra, Professor, PSSCIVE (NCERT)	External Member(Virtually)
3. Prof. Arvind Kumar, A B Vajpayee School of Management and Entrepreneurship, JNU, Delhi	External Member(Virtually)
4. Prof. Arvinder Kaur, GGSIP University, Delhi	External Member(Virtually)
5. Dr. Rachna Mohan, Bhagini Nivedita College, University of Delhi	External Member(Virtually)
6. Dr. Devesh Kumar Mishra, SOH, IGNOU(Other School)	Member(Virtually)
7. Prof. A.K.Gaba, Professor, SOVET, IGNOU	Member
8. Dr. Rachna Agarwal, Associate Professor, SOVET, IGNOU	Member
9. Dr. Geetika S.Johry, Assistant Professor,(Sr. Scale), SOVET, IGNOU	Member
10. Ms. Urshala Kant, Assistant Professor, (Sr. Scale), SOVET,IGNOU	Member
11. Mrs. Asha Yadav, Assistant Professor, SOVET,IGNOU	Member

Prof. Sushila Madan, Professor, Department of Computer Science, Lady Shri Ram College for Women, University of Delhi, Prof. Arvind Kumar Jha, SOE, IGNOU and Dr. Chitresh Soni, Assistant Professor. SOTST, IGNOU could not attend the meeting.

At the outset, Director, SOVET and the Chairman of the School Board welcomed all the members to the 41st School Board meeting of the School of Vocational Education and Training (SOVET). The Chairman informed the members about the progress made by the School of Vocational Education and Training (SOVET) since the last School Board meeting held on 31st May, 2023. He mentioned that the faculty is engaged in conducting Ph.D classes in F2F and taking classes/counselling sessions on GD/IRC/ through Google Meet.He then presented the agenda items for the meeting. The agenda items, suggestions and decisions taken on each of the agenda items are given in the table below:

Sl. No.	Item No.	Subject
1.	SB: 41.01	To confirm the Minutes of the 40th Meeting of School Board of School of Vocational Education and Training held on 31st May, 2023, and to note the action taken thereon.
	SB: 41:01.01	The Chairman informed that the minutes of the 40 th meeting of the School Board of SOVET held on 31 st May, 2023 were circulated to the members (Annexure 41.01.01). There were no comments received from any members so far on the minutes. Therefore, he presented the Action Taken Report (41.01.01).

	SB: 41.01.02	The School Board considered and confirmed the Minutes of the 40th SchoolBoard Meeting of School of Vocational Education and Training held on 31st May, 2023 in SOVET and noted the action taken thereon.
2.	SB: 41.02	<p>To ratify the action taken by the competent authority in approving the Programme Development Form(PDF) and Programme Project Report (PPR) of the following programmes :</p> <ul style="list-style-type: none"> (i) Bachelor of Arts (Applied Skills) Tourism Management : BAASTM (ii) Bachelor of Arts (Applied Skills) MSME : BAASMSME (iii) Bachelor of Commerce (Applied Skills) : BCOMAS (iv) Bachelor of Science (Applied Skills) : BSCAS
	SB: 41.02.02	<p>The Director apprised the members about the development of PDF and PPR of skill-based degree programmes for Agniveers of the Armed Forces (Indian Army, Indian Navy and Indian Air Force) for their admission in the specially designed skill-based Bachelor Degree programmes. He informed that the PDF and PPR with all supporting documents were placed to the Competent Authority for consideration. Subsequently, he also mentioned that the programme was launched from the July, 2023 session vide notification no. 117, 119, 120 and 121 dated 1st August, 2023 issued by the Planning Division of IGNOU. At present these programmes are opened for admission only for Air Force, whereas the Indian Navy and the Indian Army will be joining the programme from January, 2024 session. He apprised the School Board members that 1200 Agniveers had already joined the programme in July, 2023 session. Members appreciated the efforts made by the SOVET faculty and suggested that content for the programme and operational issues related to Agniveer's programmes need to be addressed in due course of time.</p> <p>One of the members apprised the School Board that he requested from time to time to provide a copy of the minutes of the Programme/Course Design Committee or IGNOU Coordination Committee for Agniveer Scheme mentioning the selection of general courses (50%) offered by IGNOU (60 credits) and skill courses (50%) of Defense forces-IAF,IN,IA/(60 credits) with details of credit distribution of each course, evaluation methodology etc. approved by AICTE/NCVET at NSQF (National Skill Qualifications Framework) Level 4.5 & above for the approval of PDF by the School Board/ACSC/AC as per IGNOU's norms. The matter was also reported to IGNOU's Coordination Committee for the Agniveer Scheme during its 3rd meeting held on 14th November 2023. The minutes of the meeting are still awaited.</p> <p>Director clarified the position that Minutes of Coordination Committee and Brochure of Agniveer already circulated to all concerned programme coordinators in this regard.</p>
	SB: 41.02.03	<p>The School Board ratified the action taken by the Competent Authority in approving the Programme Development Form(PDF) and PPR of following programmes:</p> <ul style="list-style-type: none"> (i) Bachelor of Arts (Applied Skills) Tourism Management : BAASTM (ii) Bachelor of Arts (Applied Skills) MSME : BAASMSME (iii) Bachelor of Commerce (Applied Skills) : BCOMAS (iv) Bachelor of Science (Applied Skills) : BSCAS

3.	SB: 41.03	To consider and ratify the action taken by the Discipline Specific Admission Committee meeting of SOVET held on 16th June 2023 and minutes of 36th Doctoral Research Committee meeting held on 22nd June, 2023
	SB: 41:03.01	Chairman apprised the members that five Ph.D. scholars got selected after following due process for Ph.D. programme in Vocational Education and Training (PHDVE) for July, 2022 session. Classes for Ph D programme is in progress.
	SB: 41:03.02	The School Board ratified the action taken by the Competent Authority in approving the Discipline Specific Admission Committee meeting of SOVET held on 16th June 2023 and the minutes of 36th Doctoral Research Committee meeting held on 22nd June, 2023.
4.	SB: 41.04	To consider and approve the Programme Revision for P.G Diploma in Pharmaceutical Sales Management programme and to conduct a Programme Revision Expert Committee meeting for exploring the possibility of revising the PGDPSM programme from 32 to 40 credits, in view of the recommendations of the National Credit Framework (NCrF).
	SB: 41:04.01	Programme coordinator apprised the members about the status of revision of Programme of PGDPSM. After deliberations, the School Board approved the revision from 32 to 40 credits for PGDPSM programme, in light of the National Education Policy (NEP) 2020 and the National Credit Framework (NCrF) requirements. Further, it was suggested that feedback may be obtained from the passout students before finalizing the modules and restructuring of the programme in the Experts Committee meeting.
	SB: 41:04.02	The School Board considered and approved the proposal for Programme Revision for the PGDiploma in Pharmaceutical Sales Management from 32 to 40 credits as a major revision.
5.	SB: 41.05	To consider and approve the eligibility criteria of Academic Counsellors for all the courses of the B.A. (Vocational Studies) - Micro Small and Medium Enterprises(BAVMSME) programme.
	SB: 41:05.01	Programme coordinators of BAVMSME programme proposed the eligibility criteria of Academic Counsellors for all the courses of the B.A. (Vocational Studies) - Micro Small and Medium Enterprises (BAVMSME) programme. Members discussed this item in-depth and asked the purpose for placing this item in the School Board. Programme coordinators responded that the item is placed as it was not approved earlier in the 61 st meeting of ACSC held on 4 th July 2023 as the eligibility criteria was not in accordance with UGC regulations. Therefore, the criteria was revised as per the UGC regulations/standards and again placed in the School Board for consideration and approval (Annexure 41.5.01).
	SB: 41:05.02	The School Board considered and approved the Eligibility Criteria of Academic Counsellors for all the courses of B.A. (Vocational Studies) Micro Small and Medium Enterprises(BAVMSME) programme as per UGC norms.
6.	SB: 41.06	To consider and recommend the names of all the existing counselors of PGDPSM programme as evaluators along with some additional names of Moderators

	SB: 41:06.01	In pursuance to SED circular no TEE/0623, Programme Coordinator proposed the names of all the existing counselors of PGDPSM programme as evaluators, paper setters and moderators.
	SB: 40:06.02	The School Board considered and recommended all existing counsellors as additional names in the list of Paper Setters, Moderators and Evaluators of PGDPSM programme.
7.	SB: 41.07	To consider and recommend the list Evaluators of CFDE programme.
	SB: 41:07.01	In pursuance to SED circular no TEE/0623, Programme Coordinator proposed the names of all the existing counselors of CFDE programme as evaluators, paper setters and moderators.
	SB: 41:07.02	The School Board considered and recommended the names of counsellors as additional names in the list of Paper Setters, Moderators and Evaluators of CFDE programme.
8.	SB: 41.08	Any other items: To consider and approve the Names of Experts for the Course Design Committee of BAAS programme for Agniveers.
	41.08.1	The School Board discussed the issue of the Course Design Committee of BAAS and suggested that the committee may be reconstituted as below: <ul style="list-style-type: none"> 1. Director (SOVET)- <i>Chairman</i> 2. Programme Coordinator, BCOMAS-<i>Member</i> 3. Programme Coordinator, BSCAS-<i>Member</i> 4. Programme Coordinator, BAASTM-<i>Member</i> 5. Programme Coordinator, BAASMSME -<i>Member</i> 6. Registrar (SED) IGNOU 7. Registrar (SRD) IGNOU 8. Director (RSD) IGNOU 9. Representative of Defense Forces (IAF/IN/IA)-<i>Member</i> 10. Programme Coordinator (BAAS)-<i>Member & Convener</i>
	41.08.2	The School Board considered and approved the Names of Experts for the Course Design Committee of BAAS programme for Agniveers.

The meeting ended with vote of thanks by the Chair

(Prof. R S P Singh)

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Prof, (Dr.) R.S.P. Singh
निदेशक (एस.ओ.वी.ई.टी.) / Director (SOVET)